

Subject: Fwd: Agreement to Provide Mapping Services for San Pedro Historic Waterfront District BID
From: Lorena Parker
Date: 07/22/2016 03:54 PM
To: Edward Henning

Ed,

Let's discuss on Monday.

Have a great weekend.

Best regards,

Lorena Parker
Executive Director
San Pedro Property Owners' Alliance
**San Pedro Historic Waterfront
Business Improvement District**
390 W. 7th Street | San Pedro, CA 90731
T [310.832.2183](tel:310.832.2183) | F [310.832.0685](tel:310.832.0685)
lparker@sanpedrobid.com
www.sanpedrobid.com

----- Forwarded message -----

From: **David Schroeder** <dschroeder@nbsgov.com>
Date: Tue, Jul 19, 2016 at 4:37 PM
Subject: RE: Agreement to Provide Mapping Services for San Pedro Historic Waterfront District BID
To: Lorena Parker <lparker@sanpedrobid.com>

The web demonstration app is now up and running. Please let me know a good time within the few days to take you on a test drive. There are a few edits to make but I will require some input from you before finalizing those.

Link: [Web App](#)

User Name: nbsclient1

Password: NB\$CL1ENT1

Thanks, Lorena.

DAVID SCHROEDER

gis senior consultant

[800.676.7516](tel:800.676.7516) | dschroeder@nbsgov.com



With offices in Davis, Irvine, San Francisco and Temecula, NBS provides:

- + *Formation of Special Tax, Fee and Assessment Districts*
- + *Special Tax, Fee, and Assessment District Administration*
- + *User Fee and Development Impact Fee Studies*
- + *Utility Rate Studies*
- + *Proposition 218 Consulting*
- + *Cost Allocation Plans*
- + *Fiscal Impact Analyses*

From: David Schroeder

Sent: Tuesday, July 19, 2016 2:11 PM

To: 'Lorena Parker' <lparker@sanpedrobid.com>

Subject: RE: Agreement to Provide Mapping Services for San Pedro Historic Waterfront District BID

Hi Lorena,

Just wanted to provide an update, along with the pdf version of the map. This version allows you to manipulate layers by turning them on and off, as long as you have some sort of adobe pdf reader software on your computer.



To control the layers, look for the layers icon which should look something like this

Once clicked you should see a catalog tree or table of contents like this:



From there you can click on the eyeball next to each element to turn it on or off. I can walk you through this when we go through the web demo as well.

Thanks and as always, please give me a call or shoot me an email if you have any questions. I'll be in touch about the web demo once I have it set up and we can schedule some time to go over it.

Best,

DAVID SCHROEDER

gis senior consultant

[800.676.7516](tel:800.676.7516) | dschroeder@nbsgov.com



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From: David Schroeder

Sent: Monday, July 18, 2016 6:11 PM

To: 'Lorena Parker' <lparker@sanpedrobid.com>

Subject: RE: Agreement to Provide Mapping Services for San Pedro Historic Waterfront District BID

Thanks, Lorena.

Please find attached the first draft of the District map, differentiating by Port of LA, non-Port of LA and Expansion parcels. Please review and give me a call to discuss.

I should have the web app up tomorrow as well. The trial on that will not start until I've set it up with the specifications you would like. My goal with that is to help you with the discussion with property owners regarding the expansion. The app itself can be customized in a number of ways as well. We can set up a time for me to give you a demonstration of what it can do. The app will also provide the capability to turn layers on and off, i.e. show or hide "expansion" parcels.

Thanks again, Lorena.

Best,

DAVID SCHROEDER

gis senior consultant

[800.676.7516](tel:800.676.7516) | dschroeder@nbsgov.com



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- + Proposition 218 Consulting*
- + Cost Allocation Plans*
- + Fiscal Impact Analyses*

From: Lorena Parker [<mailto:lparker@sanpedrobid.com>]

Sent: Monday, July 18, 2016 5:09 PM

To: David Schroeder <dschroeder@nbsgov.com>

Subject: Re: Agreement to Provide Mapping Services for San Pedro Historic Waterfront District BID

David,

Please proceed at the \$2,500 rate. I will decide whether we want the web version after the 30-trial period.

Thank you.

Lorena Parker

Executive Director

San Pedro Property Owners' Alliance

San Pedro Historic Waterfront

Business Improvement District

390 W. 7th Street | San Pedro, CA 90731

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lparker@sanpedrobid.com

www.sanpedrobid.com

On Fri, Jul 8, 2016 at 10:26 AM, David Schroeder <dschroeder@nbsgov.com> wrote:

Dear Lorena:

NBS would like to thank you for the opportunity to provide Mapping Services for the San Pedro Historic Waterfront District Business Improvement District (the "District") renewal. We look forward to continuing our professional relationship.

In lieu of a written agreement and to facilitate completion of this project in a timely manner, NBS will accept an affirmative reply to this email as agreement for us to proceed for the fee of \$2,500 that I quoted you previously.

Outlined below is the scope of the mapping services we will provide to you:

Scope of Services

|BID District Mapping|

Map Exhibit of the District

As discussed, NBS will first prepare a map of the District including the district boundaries, the area of land proposed to be annexed to the District, and differentiating between Port of Los Angeles, non-Port of Los Angeles parcels, and annexation parcels as specified by the District. This District Map may be used as the District Boundary Map for the District's Management District Plan as well as for any other use District finds appropriate.

NBS will provide up to three revisions of this map at no additional cost to the District. Revisions may include, but are not limited to, alteration of the boundaries, parcels, parcel classifications, titling, and other pertinent features related to the map. Additional revisions will be billed at NBS's regular hourly rate, as shown below.

Assessment Diagram of the District

NBS will prepare an assessment diagram in compliance with California state law and Los Angeles County Recorder's requirements.

NBS Web Mapping Application Demonstration

NBS will prepare a demonstration of our web mapping application which will serve as a fully interactive version of the Map Exhibit of the District. This demonstration will be available for 30 days and may be used by the District to facilitate discussions with business owners about the proposed BID expansion. Should the District decide to keep the application online after the 30 day trial period, NBS will bill an additional \$2,500 per year to maintain the web application.

The application will be hosted and managed by NBS and may be incorporated in the District's website by link.

Fees

|BID District Mapping|

District Boundary Map and Assessment Diagram

Preparation.....
\$2,500

|Web Application|

Following the 30 day trial period, annual maintenance of web
application.....\$2,500

|Additional Revisions|

Each revision of the Map Exhibit of the District following the third revision will be billed at an hourly rate of \$160 per hour required to complete each subsequent revision.

|Terms|

Payment shall be made within 30 days of submittal of an invoice. If payment is not received within 90 days simple interest will begin to accrue at the rate of 1.5% per month. Either party can cancel contracts with 30 days written notice.

Please feel free to contact me if you have any questions or need further information.

Best regards,

DAVID SCHROEDER

gis senior consultant

[800.676.7516](tel:800.676.7516) | dschroeder@nbsgov.com



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